



Parish Pastoral Council Minutes

Wednesday, May 25, 2016

7:00 - 8:00 PM

Present:	Phil Schmidt (Chair) Fr. Maurice Okolie Stan Lozinski (Knights) Rebecca LaGrange (Youth) Ginny Blerot (CWL) Erin Cloutier (Vice Chair & Stewardship) Nicole Schoenberger (HFP Office Administration) Bill Van Hoof (Maintenance) Marieta Paul (Sacrament Preparation, School Liaison, Music Ministry) Fr. Peter Ebidero
Regrets:	Deacon Don Logan Susie Sirman (Liturgy Committee) Dennis Woytas (RCIA) Gary Hutnan (Ministry Liaison)

1. **Call to order** – Phil called meeting to order at 7:05.
2. **Opening prayer** – Fr. Maurice
3. **Adoption of April 20, 2016 minutes**
 - Stan motioned that the April minutes be adopted. Seconded by Erin, motion carried.
4. **Old business**
 - 4.1. Changes to Reconciliation room
 - Bill reported: Reconciliation Room has been cleaned up. The switch has been purchased. Total cost estimate is \$150.
 - Marieta reported: Richard S. Fowler is to come and look at the pedestal previously used for the tabernacle. They would be placing it in their chapel. If they decide not to take it, Marieta will contact the Marian Centre.
 - 4.2. AED training
 - Two training sessions were held for ushers and invitations were given to the parish at large.
 - 12 people attended the one session that Ginny went to and approximately 10 at the other session.
 - 4.3. Together In Ministry Workshop Date

- The workshop will be held at HFP on October 22 from 9:00 a.m. - 1:00 p.m.
- ACTION: Phil to contact the other ministry leaders to let them know of the new date.
- The PPC get together is going ahead as planned on June 4 at Phil and Marie's house (2 Wentworth Crescent) following the 5:00 p.m. Mass.

4.4. Hospitality Committee Chair

- ACTION: Three potential names were put forward, Phil to follow up with Stewardship Committee
 - Agnes Rodrigues
 - Patrick & Patti Howe
- May 25 - still outstanding

4.5. AGM

- Presentation, planning and communications are all on schedule.
- Received AGM tips and pointers from Connie Schmode's brother who is Chairman of a PPC that has been hosting their AGM in conjunction with a pancake breakfast for years.
- Phil is coordinating plans with Bob Clark and the Knights hosting the pancake breakfast.
- ACTION: Stan to check with Bob C. with respect to post meeting clean-up assistance. If needed, we can advise people to clean their dishes from tables to allow the Knights/Squires to complete their clean-up on schedule.
- Need to ensure Jim Earl is at the AGM in the event we have sound system issues.
- Rebecca and Nicole S. will not be attending the AGM. Bill has a personal commitment so will have to leave early if the meeting doesn't end on time. All others will be present.
- Joanne Willette and Susie Sirman have been asked to take minutes and action items and to prepare a post meeting report.

4.6. Support for unemployed parishioners

- Nicole reported that we have set up a link called "Business Network" on our website found under the Community tab. Employers will provide the Parish Office with Job Postings which will then be posted under the Business Network link. Interested parishioners will contact the company directly using the contact info on the Posting.

4.7. Bios and website updates

- All bios have been posted.
- Stan and Phil's photos have been posted.
- ACTION: All other members to send their photos to Nicole.

4.8. Replacement of Duo Tang Music

- Phil reported that he checked with Fred Holtslag on research done by previous Council on projection options. He advised that research had been done by Bob McKenzie but a report was never prepared. Fred did get a ballpark estimate on a projection system ~ \$9K however

given the questions asked by the company providing the estimate, Phil anticipates a much larger \$ amount if we were to get an actual quote.

- Father Peter suggested we have a consultant come to our church during a Sunday Mass to observe our worship and understand our projection needs. The consultant could then recommend a solution(s). Father said to make sure projection requirements include our sanctuary, the welcome area and the hall.
- Marieta advised that we are getting more and more requests coming from groups requiring projection capabilities.
- ACTION: Phil to talk with Bob McKenzie to see what information he can share from his research. Phil will also lead an initiative to contact parishes with projection systems to gather information to help guide us with our solution.

4.9. Seating for Families with Small Children

- Susie has purchased the “fencing” and it has been set up in the welcome area to the left of the fireplace as you enter the building.
- Nicole shared that at the 5 p.m. Sunday Mass on the 22nd, four children were fighting; she could hear the noise from the front of the church.
- Should we move the children’s area to the right of the fireplace to mitigate noise issues?
- Alternatively, we can close the glass sliding doors by the children’s area during Mass.
 - ACTION: Phil to follow-up with June Fuller.
- Should we put signs to advise the area is set up for children 0-2/3? And that parental supervision is required?
- The sound system needs to be on in the welcome area during Mass so parents can follow along and participate.
- ACTION: Discuss this further at June meeting when Susie is present.

5. Corpus Christi Procession – May 29th at 2:30

- St. Albert Parish CWL will attend.
- Rain or shine we will proceed.
- Coffee and juice to be served following the procession.

5. New Business

5.1. Grade 9 Farewell Celebration Mass

- Parents would prefer that certificates be handed out in the Church as opposed to the hall.
- Father has decided that he will end the Mass as usual with the final blessing and process out of the Church. When Mass is over, the students, families and teachers can remain in the Church with the school leader presenting the certificates from the lectern.
- This will be the protocol when there are too many people to make the certificate presentations in the hall.
- This will keep us aligned with direction from the Archdiocese.

5.2. Anticipated AGM Questions

- What is the status of the sanctuary roof and how much will it cost to replace? How will the money be raised?
 - Bill said he would provide a status and advise that we are looking at solutions however not provide any cost estimates.
 - How the money will be raised needs to be responded to by Finance.
 - **ACTION:** Phil to let Laura know she needs to be ready to answer this question.
- Mass bookings/intentions - Why does it take so long, some times months, to have the Mass booked?
 - Father Peter advised that the current practice for weekend Masses is to have only one booking/intention, and with many requests it can take a long time. During weekday Masses, there are all multiple bookings. If we used this approach for Sunday Masses, bookings would happen much quicker.
 - **ACTION:** Phil will ensure this question gets posed at the AGM so we can have a dialogue and potentially resolution.
- Why do we only have confessions on Saturdays?
 - Father Maurice shared that since this change has been implemented, people are coming in larger numbers and they are coming prepared.
 - St. Albert Parish has confession Saturday mornings; Father wanted to make sure our parish offered confession at a different time to allow options for people from both parishes.
 - Some people use the confessional to air concerns related to office matters.
 - Father Maurice is open to hearing confessions outside the Saturday 4-5 time frame; people just need to let him know in advance.
 - Some complaints have been received and Father has been very accommodating in response.

6. Next Meeting – Thursday, June 23, 2016

7. Closing Prayer – Nicole will do the closing prayer at next meeting.