



Parish Pastoral Council Minutes

Wednesday, April 20, 2016

7:00 - 8:00 PM

Present:	Phil Schmidt (Chair) Fr. Maurice Okolie Stan Lozinski (Knights) Susie Sirman (Liturgy Committee) Rebecca LaGrange (Youth) Dennis Woytas (RCIA) Ginny Blerot (CWL) Erin Cloutier (Vice Chair & Stewardship) Nicole Schoenberger (HFP Office Administration) Bill Van Hoof (Maintenance) Marieta Paul (Sacrament Preparation, School Liaison, Music Ministry) Fr. Peter Ebidero Gary Hutnan (Ministry Liaison)
Regrets:	Deacon Don Logan

1. **Call to order** – Phil
2. **Opening prayer** – Fr. Maurice
3. Adoption of March 10, 2016 minutes
Dennis motioned that the March minutes be adopted. Seconded by Ginny, motion carried.
4. **Fr. Peter's comments**
 - Since Fr. Peter first arrived at HFP, he has been working at improving communication between the various ministries
 - This has been furthered through the Stewardship events in September and the quarterly Ministry Leadership Days
 - With Fr. Peter leaving, the task will be passed on to Gary Hutnan
 - With Gary's new role, we will need to find replacements for Gary's previous roles as Coordinator of the Adult Servers and Chair of the Liturgy Committee
5. **Old business**
 - 5.1. Changes to Reconciliation room
 - Phil recapped the action items that were decided at our previous meeting
 - The lighting / alert system is underway

- Simplest lighting system would be that when the door is open, the light is green; when it is closed, the light would be red
- Once the costs have been finalized Bill will take it to the Finance Committee
- Bill to follow-up on the other changes (clean and tidy up reconciliation room) that were approved by our council

5.2. AED training

- Ginny to follow up with Debbie to have her contact June to arrange for training for the ushers
- When the training date is established, we could open up the training to anyone who is interested
- Announcement to be made after each mass for two consecutive Sundays in addition to an item in the bulletin.

5.3. Together In Ministry Workshop Date

- Nicole to coordinate with Barbara Cartwright at the Diocese
- We were unable to coordinate a date for May – we are now booking into October
- Phil to contact the other ministry leaders to let them know of the new date
- Phil invited Parish Council members and their spouses for a BBQ - June 4 after evening mass (food allergies: Erin – gluten)

4. Hospitality Committee Chair

- Three potential names were put forward, Phil to follow up with Stewardship Committee
 - Agnes Rodrigues
 - Patrick & Patti Howe

5. AGM

- 5 umbrella groups that will lead presentations
 - Parish Administration
 - Music and Worship
 - Outreach and Social Concerns
 - Sacramental Life
 - Faith Education & Formation
- Some concerns were raised at the Ministry Leadership Day regarding the timing of it being during the pancake breakfast
 - the advantage of moving from the hall is that the audience will be more attentive, the disadvantage is that it is another opportunity for people to leave
 - option #1 – chairs set up in the welcoming area and attendees would move there after the pancake breakfast
 - option #2 – the meeting could be held in the sanctuary
 - Fr. Maurice indicated that we could consider that, as the items being discussed reflect the whole parish, but some might object because it is not using it for sacramental purposes

- option #3 – keep it in the hall as part of the breakfast as originally planned
 - → this option was selected
 - children will be called out as a group to minimize the disruption
 - Phil to follow up with the planning committee to problem-solve any remaining issues
- Mixed reviews on the sound system in the hall
 - the room where the PA system is stored gets hot – needs to be properly ventilated – Jim will follow up with Bill
- Susie and Joanne to help capture the discussion and put together a report
 - provide question cards where they can leave any outstanding questions that do not get answered during the course of the program with contact information to contact them with the answer

6. Support for unemployed parishioners

- Phil and Nicole met with our webmaster Brian Holdsworth
 - message board - \$200-1000 but limited information could be posted due to FOIP
 - a secured profile – login through LinkedIn or Facebook - \$3000 – 5000 with the possibility of some of the labour to be donated by the webmaster
 - donations could be solicited from local businesses who are essentially receiving free advertising
 - potential for using the system for other uses (such as more specific contact information)

7. Bios and website updates

- Most bios have been posted – Phil to follow up with those who haven't
- Photos to be sent to Nicole

8. Celebration for Fr. Peter – May 7th

- there is a planning committee looking after it

6. New business

6.1. Donate Old Tabernacle Stand (in Reconciliation Room) – Phil S.

- Marieta to check if any schools in our parish could use it in their chapel
- If not, Nicole will offer it to the Marion Centre
- Last resort would be to donate it to the Archdiocese's Archives

6.2. Replacement of Duo Tang Music - Nicole S.

- Nicole Painchaud has been working on typing up new songs
- the idea was to create a coiled book with the prayers that we use

- option A – 750 coil-bound books
 - \$0.04 per song to Oregon Catholic Press
 - \$4500 total
- option B – recover the existing books
 - \$1000-2000
 - books would be stored on a cart and only pulled out when there is a music group
- annual license that we already pay (\$600-\$700) gives us access to songs through CCLI but we are currently only using a fraction of the music available to us
- Marieta proposed option C – the youth be able to print their own book with new music for them, but the rest of the choirs continue to use the existing
- question raised why we don't just project the words to the new songs onto the screen
 - with the cost of the projectors, screens, bulbs, etc. may be cost prohibitive
 - Bob MacKenzie purportedly did a study for the previous parish council regarding the feasibility of this project – Phil to follow up with Bob and the previous Council's minutes for more information
 - it was discussed that a projection system is fairly inevitable anyway

6.3. Seating for Families with Small Children - Susie S, Phil S.

- Susie to coordinate the ordering of a play yard and foam mats

6.4 Corpus Christi Procession – May 29th at 2:30

- St. Albert Parish approached us and asked if we would like to join them
- This year, the procession will be held here; next year, at their parish
- The Knights will provide an Honour Guard
 - CWL has been very involved here, Ginny to discuss it with Suzanne to approach the St. Albert Parish CWL with an invitation to participate

7. Other

Gary invited everyone to the Roots of Change fundraiser \$75 tickets (\$50 of it is tax deductible) – supper, door prizes, entertainment – May 14th, 2016

8. Next Meeting – May 25th, 2016 – Phil

9. Closing Prayer – Dennis will do the closing prayer at next meeting