



Parish Pastoral Council Minutes

Wednesday, October 19, 2016

7:00 - 8:00 PM

Present:	Phil Schmidt (Chair) Fr. Maurice Okolie Erin Cloutier (Vice Chair & Stewardship) Susie Sirman (Liturgy Committee) Bill Van Hoof (Maintenance) Megan Findlay (Youth) Stan Lozinski (Knights) Gary Hutnan (Ministries Liaison) Nicole Schoenberger (HFP Office Administration) Ginny Blerot (CWL) Marieta Paul (Pastoral Care and Music)
Regrets:	Dennis Woytas (RCIA) Fr. Thomas

1. **Call to order** – Phil
2. **Opening prayer** – Fr. Maurice
3. **Adoption of September 21, 2016 minutes**
Erin moved that the June minutes be adopted. Seconded by Ginny, Motion carried
4. **Old business - Review of Action Items from September 21 meeting**
 - 4.1. **Sound system**
 - As reported, the quote received to upgrade the sound system in the hall was beyond our budget
 - Rather than upgrading, we requested a quote to simply repair and fine-tune the existing equipment, the quote was approximately \$4000 (16 hours labour and parts)
 - He has been given the green light to proceed with the target of having the work done by November 6th. If not, the work must be completed prior to Christmas Eve.
 - If the work is not done by November 6th, we will be renting a temporary sound system for the November 6th event.
 - 4.2. **Removal of pedestal from reconciliation room**
 - Has not occurred yet but will soon.

4.3. Seating area for small children

- There has been some negative reactions from families with small children about moving the play area further away, but at the same time we want to allow parishioners without children to be able to worship without distraction
- For the time being, we will leave the play area where it is, and continue making a concerted effort to ensure the doors are closed on that side, and re-examine the situation at the November meeting
- We should do a better job of making families with small children feel welcome in the church, especially at the front pews where the children are able to see and be more active participants
- **Action item: Speak to June to have the ushers encourage parents to sit closer to front**
- **Action item: Include a “Q&A” item on the website and in the bulletin from a parishioner wondering about how best to handle bringing their small children to mass**

4.4 More upbeat music at mass

- Marieta has provided a response to the question for the AGM, and it has been posted on the website

4.5 Succession planning

- November 19th Ministry Leadership Day will include a template and planning for succession of each ministry

4.6 Designated photographer at Confirmation

- The discussion with School Principals regarding this procedural change was well received, so long as we ensure that the parents are informed of the process to obtain the photos after
- Marieta has asked for parents to volunteer to be the designated photographer

4.7 Better use of meeting room space

- **Action item: Nicole and Susie to meet to discuss this**

4.8 Permanent Signage

- Currently the signage project has been tabled while we focus on the sound system
- We have parishioners who may be able to help complete some of the construction on a volunteer basis to minimize the cost
- We would want to have someone in charge of designing and managing the project
- The signage project remains tabled but when we are ready to proceed, we can hopefully make use of some of our own parishioners' time and talent

4.9 Audio/Visual Project

- The parishioners who spearheaded the AV installation at Good Shepherd have recently moved to our parish

- They have offered to take us over to Good Shepherd and act as a consultant when we are ready to proceed

4.10 Parish Council meetings to move to Thursday

- **Action item: Nicole to update the bulletin and website to reflect the new meeting schedule**

5. New business

5.1. Parish Picnic Location & Format

- The organizers and cooks (predominantly the Knights) who were involved in this year's Parish Picnic found that having it at the church was more desirable for a number of reasons
- École Marie Poburan were not only willing but very enthusiastic about us using their school as a venue, and is another way for us to strengthen our relationship with the school
- This discussion will be tabled till the spring when we are planning

5.2. Together in Ministry Workshop

- due to a shortage of facilitators from the Diocese, the October 22nd workshop has been cancelled
- it has been rescheduled for November 26th and could be located at Holy Family Parish
- we would like to discuss the possibility of having it at the Diocese office or at another parish because we feel that it would be beneficial to combine with another parish
- the workshop typically runs from 10:00 am to 3:00 pm but Nicole will ask them if they can restructure the program to make it shorter (perhaps 9:00-1:00 pm)

6. Other

6.1. Blessing of all volunteers at Mass November 26th-27th at all masses

6.2. Instillation of Readers and Eucharistic Ministers December 2nd

7. Next meeting – Thursday November 17, 2016

7.1. Closing prayer for next meeting – Erin